

An expanding company urgently requires

**CORPORATE SECRETARIAL/ADMIN ASSISTANTS**

- GCE 'O' Level or 'A' Level
- 1 - 2 years relevant experience is preferred
- Able to type well & proficient in Microsoft Word and Excel

Interested applicants, please send your resume to:

The Advertiser  
17 Upper Circular Road  
#03-00 Juta Building  
Singapore 058415  
Fax: 6533 8355  
Email: [sylviachin@bensyl.com.sg](mailto:sylviachin@bensyl.com.sg)

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**CORPORATE SECRETARY/ADMINISTRATIVE ASST**

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Interested applicants, please send your resume to:

The Advertiser  
20 Upper Circular Road  
#01-32 The Riverwalk  
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Email: [sylviachin@bensyl.com.sg](mailto:sylviachin@bensyl.com.sg)